



# Enfield Battalion

## EXPENSES FORM

Please complete the details below as appropriate using BLOCK CAPITALS.

Cheque should be made out to: \_\_\_\_\_

My expenses are in connection with:

Anchor Boys     Juniors     Company Section     Seniors     Other

and was for:

Training     Competitions/Events     Development     Admin     Other

Specific Activity/Reason for Expenses: \_\_\_\_\_

**Details of expenses** (please attach receipts for all items listed below):

Details	Amount
_____	£ _____
_____	£ _____
_____	£ _____
_____	£ _____
<b>TOTAL</b>	£ _____

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

**Return this form to: Janet Cutts, 4 Ridge Crest, Enfield, EN2 8JX.**

**FOR BATTALION USE:**

Approved: \_\_\_\_\_

Paid Date: \_\_\_\_\_

Chq/Trans No: \_\_\_\_\_